



Government of South Australia
Department for Families
and Communities



Government of South Australia
Department of Trade and Economic
Development

BUILDING BUSINESS CAPABILITY IN WORKFORCE DEVELOPMENT

There has never been a more confronting climate for the non-government disability sector. If it does not attract and retain skilled employees and foster high-performance environments, future sustainability is likely to become a major issue, particularly for smaller organisations.

With a workforce development grant from the Department for Families and Communities and assistance from the Department of Trade and Economic Development and the SA Health & Community Services Skills Board, we have the opportunity to deliver an innovative skills training and consultancy package which will provide your organisation with

- an analysis of your organisation's workforce strengths and development needs
- practical instruction and customised supporting consultancy
- basic tools
- checklists and forms including a comprehensive Employer Resource Toolkit.

Workshop Series 2009

3 full day workshops (one day per month) plus 3 x 2.5 hr one-on-one consultancies with content and delivery to be tailored to each organisation. Details...

Workshop Series 2009

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Fee: An investment of \$360.00 including GST for entire program.

Eligibility: Non-government disability organisations with between 5 and 200 full time equivalent employees.

Program:

29 April 2009

Workshop 1	am	Introduction to Workforce Development & Planning
	pm	Elements of a Workforce Plan

By appointment between 4 May and 15 May 2009:

First Consultancy	2.5 hr	One-on-one
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27 May 2009

Workshop 2	am	Attraction, Recruitment & Selection
	pm	Induction, Training & Development

By appointment between 1 June and 12 June 2009:

Second Consultancy	2.5 hr	One-on-one
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24 June 2009

Workshop 3	am	Performance Management & Reward
	pm	Retention – Bringing your Workforce Plan Together

By appointment between 29 June and 10 July 2009

Third Consultancy	2.5 hr	One-on-one
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Considerations:

The Workshops will be conducted at a metropolitan venue to be advised, For further information on flexible delivery options for country participants, and if small services are having difficulty meeting the fees, please contact National Disability Services SA Division – details below.

Payment:

Must be made in advance in order to meet eligibility criteria by

- cheque made out to National Disability Services SA Division and posted to PO Box 10466 Adelaide BC 5000, or
- electronic funds transfer (EFT) to National Disability Services: BSB 085-232 Account number 87-031-2067.

Registrations and Further Information:

Please email your registration by cob 25 March 2009 as places are limited to the first 20 eligible applications received. Country services are encouraged to apply.

Enquiries: Chanelle Donaldson, National Disability Services SA Division

Email: Chanelle.donaldson@nds.org.au

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