

**Project Plan for your Pilot Project**

*Please complete this Project Plan **before** you start your project. If you need assistance, contact your Project Officer or Tony Shaddock on 0438414615 or [Tony.shaddock@canberra.edu.au](mailto:Tony.shaddock@canberra.edu.au)*

**Organisation:** .....

**Location:** .....

**Project Officer:** .....

**Working title** .....

Who are the key staff and others we will involve in this project?	
What are the key workforce issues that we will address?	
What are our assumptions?	

<p>What strategies will we trial? Describe and list separately. Be sure to include a strategy on 'job design' and a strategy on 'building relationships with VET'.</p>	
<p>Why have we chosen <i>each</i> of these strategies and what benefits are we looking for?</p>	
<p>What will we actually do to implement <i>each</i> of these strategies?</p>	

<p>How will we engage people in this work over the next twelve months?</p>	
<p>What are the risks and how will we manage them?</p>	
<p>How will we measure the impact of each of these strategies and how will we collect data in different ways on each strategy (triangulation)?</p>	

<p>What support do we need from the NDS project team?</p>	
<p>What other support or resources will we need to make this work a success?</p>	